

DLP Service (Northern) Ltd

Carbon Reduction Plan

2025 - 2026

Supplier Name:	DLP Services (Northern) Ltd
Publication Date:	4 th September 2025
Responsible Person:	Derek Holcroft
Publication Review Date:	3 rd September 2026

This template uses the [GOV.UK PPN 06/21](#) as its baseline model to ensure it remains in line with tender expectations with applicable Government bodies.

Commitment to achieving Net Zero

DLP begins its journey towards achieving Net Zero emissions and have chosen to use this Carbon Reduction Plan template to help us achieve this goal.

DLP Services (Northern) Ltd is committed to achieving Net Zero emissions by 2050.

We are aware that reducing our Greenhouse Gas Emissions represents significant benefits for us, our customers, suppliers, and the wider community.

Our Carbon Reduction Plan covers the strategies for CCS' ongoing commitment to the management and reduction of our business-related carbon emissions.

The plan will cover CCS' baseline year information, setting clear targets for reducing Greenhouse Gas (GHG) emissions over key timeframes and listing our planned projects to achieve carbon net zero by 2050.

While some of these achievements will be achieved through behavioral change, it is noted that, where funding is needed, it will be accessed to take these projects to the right outcome.

Staff training and behavior change projects have been identified that will work to achieve net zero emissions by 2050.

This Carbon Reduction Plan is completed in compliance with [PPN06/21 as published by the Cabinet Office June 2021](#). This document will be reviewed and updated annually in line with the CCS Annual Report and Accounts. It will reflect any changes in organisational structure and take account of the efforts made to reduce our emissions over time to achieve net zero by 2050.

Resources used to assist us with this plan include.

- 1.5C Business Playbook
- A beginner's guide to emission reporting WWF
- BEIS greenhouse gas conversion factors
- Carbon Trust - a journey to net-zero for SME's
- Carbon Trust online calculator • DEFRA small business user guide: how to measure and report your greenhouse gas emissions
- Futurelearn - free e-learning module on how to measure, reduce and off set your company's carbon footprint.
- National Procurement Policy Statement
- PPN05/21 and PPN06/21
- SME Climate Commitment
- SME Climate Hub
- Streamlined Energy & Carbon Reporting framework for UK business
- Sustain Code of Conduct
- UK Business Climate

Baseline Emissions Footprint

Baseline Year:

2025

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Instruction: Please provide details of your baseline emissions below. If you have not previously assessed or reported emissions, please detail this below and use your first reporting period as your baseline.

Additional Details relating to Baseline Emissions Calculations

DLP Services (Northern) Ltd uses the [National Grid Definitions of scope 1, 2 and 3 emissions](#)

Essentially, scope 1 are those direct emissions that are owned or controlled by a company, whereas scope 2 and 3 indirect emissions are a consequence of the activities of the company but occur from sources not owned or controlled by it.

Scope 1 emissions cover emissions from sources that an organisation owns or controls directly – for example from burning fuel in our fleet of vehicles (if they're not electrically-powered).

Scope 2 emissions are emissions that a company causes indirectly and come from where the energy it purchases and uses is produced. For example, the emissions caused when generating the electricity that we use in our buildings would fall into this category.

Scope 3 emissions encompasses emissions that are not produced by the company itself and are not the result of activities from assets owned or controlled by them, but by those that it's indirectly responsible for up and down its value chain. An example of this is when we buy, use and dispose of products from suppliers. Scope 3 emissions include all sources not within the scope 1 and 2 boundaries.

The calculations were completed on the [SME Carbon Footprint Calculator | The Carbon Trust](#)

Baseline Year Emissions			
Emission Source	Scope	Measurement	Location
Gas	2	Kilowatt Hours	Utility Bill
Electricity	2	Kilowatt Hours	Utility Bill
Water Supply	2	Total Emissions	Utility Bill
Company Cars Fuel	1	Total Emissions	Receipts / Expense Claims
Employee Travel	3	Total Emissions	Expense Claims
Waste Disposal	3	Landfill/Recycling (Tonnes)	Collection Reports
Total Emissions			

Baseline Year Emissions		
Emission Source	Scope 1, 2 or 3	Total (tCO ₂ e)
Gas	2	
Electricity	2	
Water Supply	2	
Company Cars Fuel	1	
Employee Travel	3	
Waste Disposal	3	
Total Emissions		

Emissions Reductions Targets

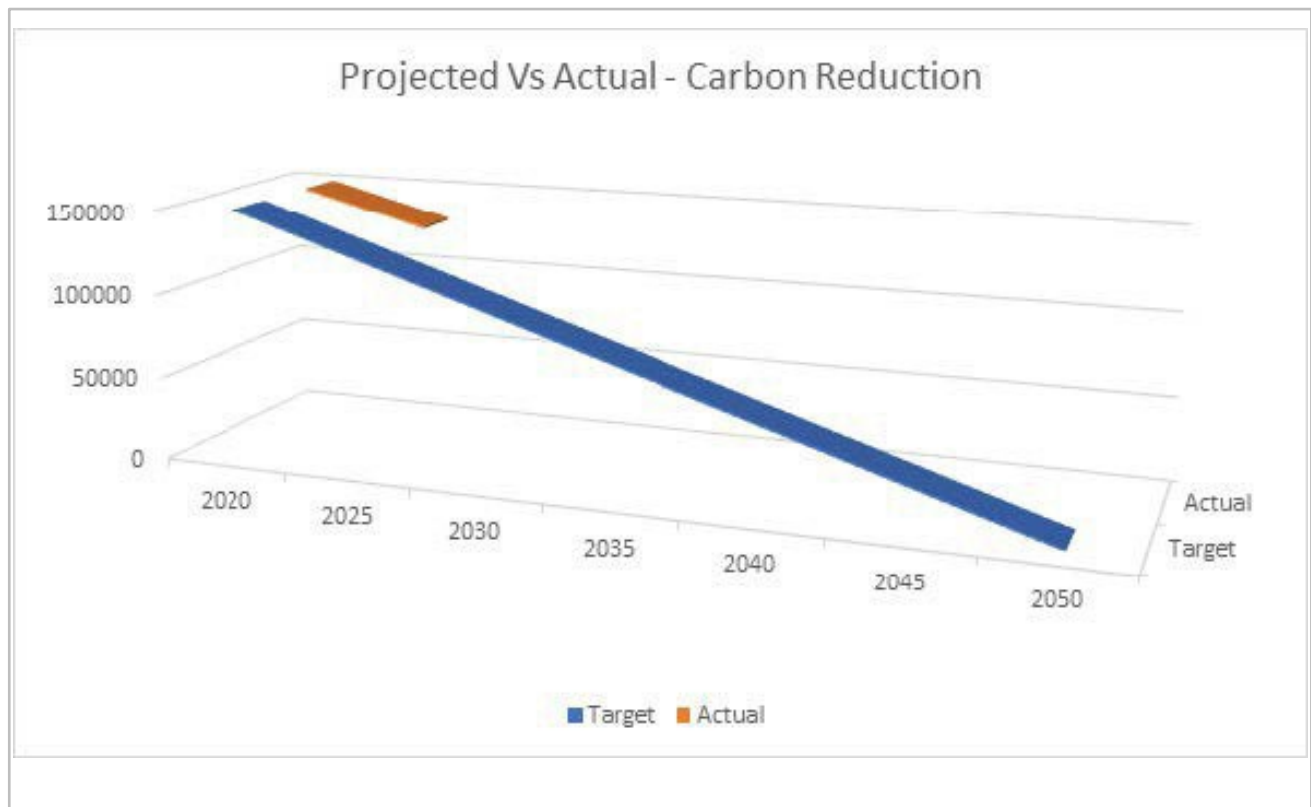
Instructions to Suppliers: If existing emissions reduction targets are in place for your organisation, please provide details below.

If you have no previous emissions reduction commitment, or if this is your organisation's first carbon footprint, please provide targets for your organisation.

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to XX tCO₂e by 20XX. This is a reduction of XX%

Progress against these targets can be seen in the graph below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects are being implemented as a starting point from our 2025 baseline. The carbon emission reduction achieved by these schemes is yet to be monitored to determine demonstratable data, but these measures will be in effect when performing the contract.

Instructions: Briefly provide details of some of your completed carbon reduction projects. This is for information only.

This may include environmental management measures such as certification schemes like ISO 14001 or PAS 2060, signing up to SBTi or specific measures you have taken such as; the adoption of LED/PIR lighting controls, changes to policy resulting in a reduction in company travel and flights or the electrification of the company fleet.

Project	Scope 1, 2 or 3	Detail
ISO 14001	2	ISO 14001 standard in place, next audit scheduled for November 2025
Lighting	2	Low energy lighting installed. Movement detection is utilised in general areas to turn lighting off when areas are not in use. 'Switch off' policy in place throughout the office building.
Heating	2	Heating controls and timers in use to ensure the building is only heated during times of occupancy. Separate areas controlled by area specific thermostats.
Office Equipment	2	Energy-efficient IT equipment utilised throughout the building.
Fleet	1	Electric vehicles are being introduced to the fleet, currently we have 5 electric vehicles in the business with charging points available in the main car park. Telematics system introduced to all company vehicles with driving trends and patterns being monitored by managers and supervisors.

Future Carbon Reduction Initiatives

In the future we hope to implement further measures such as:

Instructions: Briefly provide details of some of any likely/proposed future carbon reduction projects.

Carbon Reduction Plan

Project	Scope 1, 2 or 3	Detail	Target Date
ISO14001	2	Continuity of accreditation	Yearly
Lighting	2	LED lighting under consideration along with the use of more movement control systems in other areas of the building	2025
Heating	2	Alternate heating systems under consideration	2026
Office equipment	2	A switch to handheld tablets is imminent to reduce the amount of paper used within the business.	2025
Fleet	1	Electric vehicles to be used across the fleet.	2026


Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard 1 and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed by:	
Name:	Mr. Lee Morris
Title:	Director
Date:	4 th September 2025